



جامعة الجوف  
Jouf University

# JOUF UNIVERSITY

## Applied College

Institute of Research and Consultancy Studies

# ADMISSIONS GUIDE

## For-Fee On-Campus Diploma Programs

(In-Person Study Mode)

Second Semester — Academic Year 1447H

## About the Programs

Jouf University, through its Institute of Research and Consultancy Studies in collaboration with the Applied College, offers for-fee on-campus diploma programs. These programs aim to provide high-quality education that meets labor market requirements and is aligned with the Kingdom's Vision 2030 targets.

## Features of On-Campus Diploma Programs

<b>1. Flexible Study</b> A flexible educational system adaptable to work schedules and personal commitments	<b>2. Modern Curricula</b> Scientifically developed content according to the latest international standards
<b>3. Educational Support</b> Provision of electronic platforms and diverse educational materials	<b>4. Career Pathways</b> Professional guidance and employment opportunities with partner companies
<b>5. Future Skills</b> Strengthening technical skills and 21st-century competencies	<b>6. Continuous Follow-up</b> Ongoing evaluation and development of programs
<b>7. Interactive Learning</b> Discussions, debates, and collaborative meetings	<b>8. Professional Certificates</b> Qualification to obtain recognized and accredited professional certificates

## Target Group

- High school graduates or equivalent from all tracks.
- Those wishing to acquire knowledge and develop their skills.
- Minimum requirement: Saudi General Secondary School Certificate or its equivalent from local or international institutions.

## University Admission Criteria for Diploma Programs

1- Weighted Score Distribution		
High School Grade <b>30%</b>	Aptitude Test (Qudurat) <b>30%</b>	Achievement Test (Tahsili) <b>40%</b>
2- Reward Score Distribution		
High School Grade	Aptitude Test (Qudurat)	

50%

50%

## For-Fee On-Campus Diploma Programs

### Sterilization Diploma

#### Academic Units

**72 Credit Hours**

#### Academic Degree

Intermediate Diploma (2 Academic Years)

#### Language

English

#### Target Group

High school graduates – Scientific, Health, Engineering & Natural Sciences tracks

#### Study Mode

In-person (Evening) | In-person Exams


#### Fees

SAR 450 / credit hour

**Total: SAR 32,400**

#### Program Objectives

- Train specialized cadres for sterilization and infection control
- Provide foundational knowledge of sterilization principles, decontamination and pollutant types
- Develop skills to operate sterilization equipment and follow safety procedures
- Train trainees to apply infection control policies in healthcare facilities
- Reinforce commitment to quality standards and accredited healthcare regulations
- Prepare graduates for roles in sterilization departments and various healthcare facilities

 **Professional Certificate:** Classified by the Saudi Health Specialties Commission

### Medical Coding Diploma

#### Academic Units

**64 Credit Hours**

#### Academic Degree

Intermediate Diploma (2 Academic Years)

#### Language

English

#### Target Group

High school graduates – Scientific, Health, Engineering & Natural Sciences tracks

#### Study Mode

In-person (Evening) | In-person Exams

#### Fees


SAR 400 / credit hour

**Total: SAR 25,600**

#### Program Objectives

- Train specialized cadres in medical coding in healthcare facilities
- Provide skills for accurate classification, coding, clinical procedures and practices
- Develop ability to use approved medical coding systems and electronic health records
- Reinforce understanding of medical terminology and clinical records for coding

- Raise professional commitment to health regulations and information confidentiality
- Prepare graduates for the healthcare market in medical coding and insurance fields

 **Professional Certificate:** Submitted to the Saudi Health Specialties Commission

## Medical Secretarial Diploma

 **Academic Units**

**73 Credit Hours**

 **Academic Degree**


Intermediate Diploma (2 Academic Years)

 **Language**

English

 **Target Group**

High school graduates – Scientific, Health, Engineering & Natural Sciences tracks

 **Study Mode**

In-person (Evening) | In-person Exams


 **Fees**

SAR 300 / credit hour

**Total: SAR 21,900**

### Program Objectives

- Train specialized cadres for medical secretarial work
- Develop professional communication skills within healthcare facilities
- Provide knowledge of basic medical terminology and correct usage
- Train trainees to manage records and medical files efficiently
- Reinforce skills in using modern health systems and technologies
- Consolidate commitment to professional ethics and accredited health regulations

 **Professional Certificate:** Medical Secretary Certificate (CMS)

## Infection Control Diploma

 **Academic Units**

**70 Credit Hours**

 **Academic Degree**


Intermediate Diploma (2 Academic Years)

 **Language**

English

 **Target Group**

High school graduates – Scientific, Health, Engineering & Natural Sciences tracks

 **Study Mode**

In-person (Evening) | In-person Exams

 **Fees**


SAR 500 / credit hour

**Total: SAR 35,000**

### Program Objectives

- Train specialized cadres in infection control within healthcare facilities
- Provide knowledge of infection transmission fundamentals and prevention methods
- Develop skills in applying approved infection control policies and procedures
- Train trainees on proper use of personal protective equipment
- Reinforce commitment to quality, safety and health system standards

- Prepare graduates for roles in infection control departments and various healthcare facilities

 **Professional Certificate:** Submitted to the Saudi Health Specialties Commission

## Optometry Technology Diploma

### Academic Units

**70 Credit Hours**

### Academic Degree

Intermediate Diploma (2 Academic Years)

### Language

English

### Target Group

High school graduates – Scientific, Health, Engineering & Natural Sciences tracks

### Study Mode

In-person (Evening) | In-person Exams


### Fees

SAR 350 / credit hour

**Total: SAR 24,500**

### Program Objectives

- Train technical cadres specialized in optometry and medical optics
- Provide eye examination skills and fitting and maintenance of medical glasses
- Develop knowledge of optics fundamentals and optics-related vision policies
- Train trainees on using specialized equipment and tools in optical workshops
- Strengthen customer service skills and professional work in optical centers
- Consolidate commitment to quality standards and professional ethics in optometry

 **Professional Certificate:** Submitted to the Saudi Health Specialties Commission

## Interactive Media & Web Design Diploma

### Academic Units

**76 Credit Hours**

### Academic Degree

Intermediate Diploma (2 Academic Years)

### Language

English

### Target Group

High school graduates – Scientific, Health, Engineering & Natural Sciences tracks

### Study Mode

In-person (Evening) | In-person Exams


### Fees

SAR 350 / credit hour


**Total: SAR 26,600**

### Program Objectives


- Train cadres capable of designing and developing interactive multi-media content
- Develop skills in producing digital elements: images, sounds, animations and video
- Provide trainees with interface design skills and interactive user experiences
- Train trainees to use modern media tools and software
- Enhance creativity by integrating technical and artistic aspects in digital projects
- Prepare graduates for the digital media market in education, e-learning and interactive design

 **Professional Certificate:** Professional Certificate in UI Design


## Data Science Diploma

 **Academic Units**

**67 Credit Hours**

 **Academic Degree**


Intermediate Diploma (2 Academic Years)

 **Language**

English

 **Target Group**

High school graduates – Scientific, Health, Engineering & Natural Sciences tracks

 **Study Mode**

In-person (Evening) | In-person Exams

 **Fees**

SAR 400 / credit hour

**Total: SAR 26,800**

### Program Objectives

- Train cadres capable of collecting, organizing and scientifically analyzing data
- Develop skills in using data analysis tools, statistics and applied computing
- Provide trainees the ability to build predictive models and extract data patterns
- Enhance programming skills necessary for data analysis and visualization
- Train trainees on presenting results and supporting data-driven decisions
- Prepare graduates for the data science, business analysis and artificial intelligence fields

 **Professional Certificate:** Google Data Analytics Professional Certificate

## Applied Computing & Networks Diploma

 **Academic Units**

**75 Credit Hours**

 **Academic Degree**


Intermediate Diploma (2 Academic Years)

 **Language**

English

 **Target Group**

High school graduates – Scientific, Health, Engineering & Natural Sciences tracks

 **Study Mode**

In-person (Evening) | In-person Exams


 **Fees**

SAR 300 / credit hour

**Total: SAR 22,500**

### Program Objectives

- Train technical cadres to work in applied computing and networks
- Provide trainees with fundamentals of computer systems and network technologies
- Develop skills in designing, implementing and managing local and wide-area networks
- Train trainees on using modern network operating systems and tools
- Enhance network security skills, error detection and troubleshooting
- Prepare graduates for technical support, network management and systems operation roles

 **Professional Certificate:** Cisco Certified Network Associate (CCNA)

## Programming Diploma

### Academic Units

**79 Credit Hours**

### Academic Degree

Intermediate Diploma (2 Academic Years)

### Language

English

### Target Group

High school graduates – Scientific, Health, Engineering & Natural Sciences tracks

### Study Mode

In-person (Evening) | In-person Exams

### Fees

SAR 300 / credit hour

**Total: SAR 23,700**

### Program Objectives

- Train cadres capable of developing software solutions using modern programming languages
- Provide trainees with computational thinking and problem-solving fundamentals
- Develop skills in writing code and building various applications
- Train trainees on using development tools and managing programming projects
- Enhance knowledge of program testing, debugging and performance improvement
- Prepare graduates for software development and digital technology fields

 **Professional Certificate:** Programming Essentials in Python

## Computer Maintenance Diploma

### Academic Units

**80 Credit Hours**

### Academic Degree

Intermediate Diploma (2 Academic Years)

### Language

English

### Target Group

High school graduates – Scientific, Health, Engineering & Natural Sciences tracks

### Study Mode

In-person (Evening) | In-person Exams

### Fees

SAR 300 / credit hour

**Total: SAR 24,000**

### Program Objectives

- Train technical cadres in computer maintenance
- Provide trainees with knowledge of hardware and software components
- Develop skills in diagnosing faults and repairing them efficiently
- Train trainees on installing operating systems and basic software
- Enhance preventive maintenance skills and data protection
- Prepare graduates for technical support and computer maintenance roles

 **Professional Certificate:** IC3 Level 1, CompTIA A+

## Electronics Engineering Technology Diploma

### Academic Units

**81 Credit Hours**

### Academic Degree

Intermediate Diploma (2 Academic Years)

### Language

English

### Target Group

High school graduates – Scientific, Health, Engineering & Natural Sciences tracks

### Study Mode

In-person (Evening) | In-person Exams

### Fees

SAR 300 / credit hour

**Total: SAR 24,300**

### Program Objectives

- Train technical cadres for electronics engineering and technology
- Provide trainees with fundamentals of electronic circuits, components and electrical concepts
- Develop skills in designing, implementing and testing systems and electronic circuits
- Train trainees on using electronic measuring devices
- Enhance maintenance and troubleshooting skills for electronic systems
- Prepare graduates for electronics maintenance, technical support and e-support roles

 **Professional Certificate:** The Technology Professionals Canada (TPC)

## Accounting Diploma

### Academic Units

**81 Credit Hours**

### Academic Degree

Intermediate Diploma (2 Academic Years)

### Language

English

### Target Group

High school graduates of all tracks

### Study Mode

In-person (Evening) | In-person Exams


### Fees

SAR 300 / credit hour

**Total: SAR 24,300**

### Program Objectives

- Train cadres capable of practising accounting efficiently across sectors
- Provide trainees with knowledge of financial and managerial accounting principles
- Develop skills in preparing records, reports and financial statements
- Train trainees on using modern accounting software
- Enhance the ability to analyze financial data and support decision-making
- Consolidate commitment to professional ethics and approved financial & accounting regulations

 **Professional Certificate:** Accounting Technician Certificate (Saudi Commission for CPAs – SOCPA)

## Marketing Diploma

### Academic Units

**80 Credit Hours**

### Academic Degree

Intermediate Diploma (2 Academic Years)

### Language

English

### Target Group

High school graduates of all tracks

### Study Mode

In-person (Evening) | In-person Exams

### Fees

SAR 300 / credit hour

**Total: SAR 24,000**

### Program Objectives

- Train cadres for marketing in various sectors
- Provide trainees with traditional and digital marketing fundamentals
- Develop market research skills and consumer behavior analysis
- Train trainees on planning and executing marketing campaigns
- Enhance communication, sales and brand-building skills
- Prepare graduates to support institutional growth and achieve marketing goals

 **Professional Certificate:** Certified Marketing Management Professional (CMMP)

## Environmental Protection Technology Diploma

### Academic Units

**80 Credit Hours**

### Academic Degree

Intermediate Diploma (2 Academic Years)

### Language

English

### Target Group

High school graduates – Scientific, Health, Engineering & Natural Sciences tracks

### Study Mode

In-person (Evening) | In-person Exams


### Fees

SAR 300 / credit hour

**Total: SAR 24,000**

### Program Objectives

- Train cadres to work in environmental protection and sustainability
- Provide trainees with knowledge of environmental science fundamentals and pollution sources
- Develop skills in monitoring pollutants and analyzing environmental data
- Train trainees on using modern technologies for environmental protection and resource management
- Raise awareness of environmental legislation and approved systems
- Prepare graduates to contribute to environmental impact assessment and support sustainable development

 **Professional Certificate:** Environmental Audit Certificate

## Occupational Health & Safety Diploma

### Academic Units

**39 Credit Hours**

### Academic Degree

Participatory Diploma (1 Academic Year)

### Language

English

### Target Group

High school graduates – Scientific, Health, Engineering & Natural Sciences tracks

### Study Mode

In-person (Evening) | In-person Exams


### Fees

SAR 350 / credit hour

**Total: SAR 13,650**

### Program Objectives

- Train cadres to apply occupational health and safety concepts in various work environments
- Provide trainees with knowledge of workplace hazards and prevention methods
- Develop skills in risk assessment and drawing up safety and emergency plans
- Train trainees on applying approved safety systems and regulations
- Reinforce a safety culture and commitment to protection procedures
- Prepare graduates for occupational safety fields and monitoring work environments

 **Professional Certificate:** Nebosh (Occupational Health & Safety)

## Nursery Care Providers Diploma

### Academic Units

**39 Credit Hours**

### Academic Degree

Participatory Diploma (1 Academic Year)

### Language

Arabic

### Target Group

High school graduates of all tracks

### Study Mode

In-person (Evening) | In-person Exams

### Fees

SAR 350 / credit hour

**Total: SAR 13,650**

### Program Objectives

- Train specialized cadres to care for children in nurseries during early childhood
- Provide trainees with skills to interact educationally and psychologically with children
- Develop the ability to provide a safe and nurturing environment for child growth
- Train trainees on health, safety and first aid fundamentals for children
- Enhance communication skills with children, parents and work team
- Consolidate commitment to professional ethics and approved regulations in nursery care

 **Professional Certificate:** No external certificate listed

## Admission Conditions for For-Fee On-Campus Diploma Programs

- ✓ The applicant must be a Saudi national or a holder of a legal residency permit (for non-Saudis).
- ✓ The applicant must hold a minimum qualification of a high school certificate or its equivalent from local or international institutions.
- ✓ Full tuition fees must be paid for each semester according to the announced deadlines, with no tax deductions.
- ✓ The student has no right to change the program or information/documents after the end of the application period.
- ✓ The university reserves the right to cancel a program if the number of accepted students falls below the minimum set by the university.
- ✓ The university has the right to set additional conditions and accept students into any of the available programs.
- ✓ Submitted data must be electronic and matching the original attached documents.

## Application Phases for For-Fee On-Campus Diploma Programs

### Phase 1 Online Application

- Submit during the specified period via the electronic admission portal
- Fill in all personal and academic data
- Rank preferences: at least one program
- Pay the registration fee electronically

### Phase 2 Sorting & Results Announcement

- Verifying data and applicants' compliance with admission requirements
- Candidates sorted according to admission criteria, preferences, and available seats per program

### Phase 3 Provisional Acceptance & Fee Payment

- Provisional acceptance results announced via the electronic portal
- Applicant confirms enrollment via the portal
- Pay the prescribed academic fees within the announced period

### Phase 4 Final Acceptance

- Acceptance confirmed after paying the semester fees
- Contract signed between student and university
- University academic number issued to accepted students

## Financial Regulations & Fee Payment Terms

Fees shall be paid by the student/trainee within the deadlines set by the university.  
No exemption or reduction of the prescribed fees for students.

Full semester fees must be paid before the start of each academic semester.

Payment shall be made through approved electronic payment channels.

Completing admission procedures entitles the student to the full financial consideration should the college fail to execute the program.

A student/trainee may reclaim fees if withdrawing from the program as follows:

- 10% deducted if the request is made before the start of the study period according to the approved academic calendar.
- 30% deducted if the request is made during the fourth week of the academic semester according to the approved academic calendar.
- No refund after the end of the fourth week of the academic semester.
- The balance due to the student/trainee is retained if he/she is excused from one or more courses (not full semester) and may be reclaimed thereafter.

## **Academic Regulations & Student Obligations**

The student/trainee must attend all lectures and activities announced for the program.

It is not permissible to be absent from or delay in the specified academic schedule.

The student/trainee must adhere to the study schedule academically.

Materials provided are exclusively for enrolled students and not for distribution.

Do not follow up with the registrar unless the issue concerns the specified deadlines.

The student/trainee is considered responsible for the academic preparation of the program in accordance with the following:

- 10% deducted if the request is submitted before the start of the academic semester per the approved academic calendar.
- 30% deducted if the request is submitted during the fourth week of the academic semester per the approved academic calendar.
- No refund of any portion of fees after the fourth week of the semester.
- If there is a withdrawal reason or an absence, this amount is reserved and may not be reclaimed.

## Application Deadlines for For-Fee On-Campus Diploma Programs


#	Start Date	End Date
Application Period	6 January 2026	10 January 2026
Fee Payment Period (Level 1)	12 January 2026	15 January 2026

\* Jouf University approved academic calendar is applied.

## Contact & Support

### Applied College

Apc@ju.edu.sa

 @Applied313Coll

### Admissions Portal

juadmissions@ju.edu.sa

**Apply online via the Electronic Admissions Portal at Jouf University website.**