KINGDOM OF SAUDI ARABIA
MINISTRY OF EDUCATION
JOUF UNIVERSITY
College of Engineering

بسم الله الرحمن الرحيم

VISION 2030
المملكة العربية السعودية
KINGDOM OF SAUDI ARABIA

جامعة الجوف
Jouf University

المملكة العربية السعودية
وزارة التعليم
جامعة الجوف
كلية الهندسة

Cooperative Training Evaluation

Department: --

Student Name:

Student ID:

Training Location:

Total: -------/100

Academic supervisor's evaluation: -----/25

Field supervisor's evaluation: -----/25

SKILLS /CATEGORY	RATINGS (Level of Achievement)					SCORE	Code
	20%	40%	60%	80%	100%		
Oral presentation and defense ‐‐‐‐‐‐‐‐/20	Presentation is uninspired and/or monotonous and/or student reads from slides	Quality of presentation is mixed: sometimes clear, sometimes hard to follow.	Mostly clearly spoken. Sometimes monotonous in some places.	Clearly spoken in such a way that It keeps audience's attention.	Relaxed and lively though concentrated presentation. Clearly spoken in such a way that It keeps audience's attention.	----/4	O1
	Language and interest of audience hardly taken into consideration.	Language and interest of presentation at a couple of points not appropriately targeted at audience.	Language and interest of presentation mostly targeted at audience.	Language and interest of presentation well-targeted at audience.	Take-home message is clear to the audience. Language and interest of presentation well-targeted at audience.	----/4	O2
	Timing not well kept (at most 40% deviation from planned time).	Timing not well kept (at most 30% deviation from planned time).	Timing is OK (at most 20% deviation from planned time).	Timing is OK (at most 10% deviation from planned time).	Presentation finished well in time.	----/4	O3
	Student is able to answer only the simplest questions	Student answers at least half of the questions appropriately.	Student is able to answer nearly all questions in an appropriate way.	Student is able to answer all questions in an appropriate way, although not to-the-point in some cases.	Student is able to give appropriate, clear and to-the-point answers to all questions.	----/4	O4
	Presentation has unclear structure.	Presentation is structured, though the audience gets lost in some places.	Presentation has a clear structure with only few exceptions.	Presentation has a clear structure. Mostly a good separation between the main message and side-steps.	Presentation clearly structured, concise and to-the-point. Good separation between the main message and side-steps.	----/4	O5

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SKILLS /CATEGORY	RATINGS (Level of Achievement)					SCORE	Code
	20%	40%	60%	80%	100%		
Report -------/20	Formulation of goals and framework is not clear.	Formulation of goals and framework is clear, but link between tasks and goals is not clear.	Formulation of goals and framework is clear, but link between tasks and goals is not always clear.	Formulation of goals and framework is clear.	Clear formulation of goals and framework. Both are well linked with all aspects of the internship.	----/4	R1
	There is some discussion of underlying theories, but the description shows serious errors.	Student has found the relevant theories, but the description has not been tailored to the project at hand or shows occasional errors.	Student has found the relevant theories, and has been partially successful in tailoring the description to the internship at hand. Few errors occur.	Student has found the relevant theories, makes a synthesis of those	Clear, complete and coherent overview of relevant theories.	----/4	R2
	Only a couple of relevant literature references in the reference list.	Some relevant literature in reference list but also significant body of irrelevant literature.	Relevant literature in reference list but some references are less relevant.	Used literature is relevant for the goal of the internship. An occasional reference may be less relevant.	Used literature is relevant for the goal of the internship.	----/4	R3
	Insufficient information on methods and insufficient analysis of the information.	Some aspects of the project regarding methods and analysis of information are described insufficiently.	Description of methods and analysis of information/data is lacking in a number of placed.	Description of methods and analysis of information/data is mostly complete, but there are lacking some details.	Description of methods used and analysis of the information is appropriate, complete and clear.	----/4	R4
	Conclusions are drawn, but in many cases only address part of the goals. Conclusions merely repeat results or conclusions are not substantiated by results.	Conclusions are linked to the goals, but not all goals are addressed. Some conclusions are not substantiated by results or merely repeat results.	Most conclusions well-linked to goals and substantiated by results. Conclusions mostly formulated clearly but some vagueness in wording.	Clear link between goals and conclusions. All conclusions substantiated by results. Conclusions are formulated exact.	Clear link between goals and conclusions. Conclusions substantiated by results. Conclusions are formulated exact and concise. Conclusions are grouped/ordered in a logical way.	----/4	R5
Task(s) performed -------/10	No task performed	Poor specification of the task, its context and its inputs / outputs	The specifications of the task are clear but do not highlight the work done	The specifications of the task are clear. Link between performed task and the work environment is well presented. The work requested was well done.	The specifications of the task are clear. Link between performed task and the work environment is well presented. The requested work was done in a perfect way.	----/10	T1

Evaluation Committee:

Academic supervisor:

Department Head: