عمادة التعليم الإلكتروني والتحول الرقمي

Deanship of E-Learning and Digital Transformation

جامعۃ الجوفے Jouf University

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Course Announcements

Instructor Guides



Course Announcements

A tool that allows faculty members to inform students about updates related to the course, such as assignments, exams, virtual class schedules, and other activities

To add an announcement, log in to Blackboard at Al-Jouf University and navigate to your course. Then follow these steps

•	اللغة الإنجليزية (1)	A	Announcements New Announcements appear directly below the repositionable bar. Reorder by dragging announcen							
	Home Page الصفحة الرئيسية		students. Students do not see the bar and cannot reorder announcements.							
	Course وصف المقرر Description 🛄		Create Announcement							
	Course أسكلا المقرر Instructor									
		-0	New announcements appear below this line							
	إملانك المقرر Announcements	0								
	للمحتوى الدراسي Course	•	No Announcements found.							
	Discussion لوحك التقائن boards									

1. After entering the course, from the course menu, click on Course Announcements, and then click

on Create Announcement.

* Indicates a required field.																								
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Mes For	Message For the toolbar, press ALT+F10 (PC) or ALT+FN+F10 (Mac).																							
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2. On the Create Announcement page, enter the subject and the announcement text in the text box.



عمادة التعليم الإلكتروني والتحول الرقمي Description of F Learning and Disister restored

Deanship of E-Learning and Digital Transformation

Duration	O Not Date Restricted			
	Date Restricted			
Select Date Restrictions	Display After Enter dates as mm/dd/yyyy. Time may be entered in any increment.			
	Display Until Enter dates as mm/dd/yyyy. Time may be entered in any increment.			
Email Announcement Students are still notified of this announcement immediately Students are still notified of this announcement even if this option is not selected.				
	Please note that MathML, may behave differently across various email clients, including desktop app			

- 3. Set the duration for the announcement to appear in the system, either:
 - * Not Date Restricted: The announcement will continue to appear from the moment of creation

until the end of the semester.

Solution Date restricted: Set the appearance and disappearance dates of the announcement.

Email Announcement	Send a copy of this announcement immediately Students are still notified of this announcement even if this option is not set					
4	Please note that MathML, may behave differently across vario	us email clients, .				

4. To send a copy of the announcement to students' email, select the option to Send Announcement

by Email.

New ann	ouncements appear be	low this line	5		
Assignm	ent Number 1 is avai	lable 🤍			
Posted on:	Monday, August 12, 2024 2:5	7:00 PM AST			

The announcement will appear to students as follows





New announcements appear below t	his line	
Assignment Number 1 is available Posted on: Monday, August 12, 2024 2:57:00 F Assignment Number 1 is available	C Edit Delete	6 dd your Text

You can edit or delete the announcement by clicking on the arrow next to the announcement's title