## عمادة التعليم الإلكتروني والتحول الرقمي

Deanship of E-Learning and Digital Transformation

جامعۃ الجوفے Jouf University :::

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# Student Guide



## Assignments



### **Assignments:**

اللغة الإنجليزية (1) 💌	assignment   الواجبات
المستحة الرئيسية   Home Page   وسف المترر Description   استاذ المترر	Assignment 1
Instructor   عالانات العالان   مالانات   Course   المحتوي الدراسي	Assignment 2
Content لوحك التلاش   Discussion boards الالحيارات   Exams	

- 1. From the main page after logging in, choose the required course.
- 2. From the course list, choose the *assignments* icon.
- 3. Click on the assignment you want to submit to review and add the assignment solution.

#### Upload Assignment SUBMISSION Create Submission The assignment is submitted in two ways: Upload Files Add Comments

#### First way:

1	Create Submission													
	For the	toolt	oar, pr	ess AL	T+F10 (PC) or AL	T+FN+F	<sup>-</sup> 10 (Mac).							
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#### **Create Submission**

The assignment solved by clicking on the "create Submission" icon and writing the solution directly in the text box.



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When finished, make sure to click <b>Submit.</b> Optionally, click <b>Save as Draft</b> to save changes and continue working later, or click <b>Cancel</b> to quit without saving changes.
Cancel Save Draft Submit

When you finish solving the assignment, click the Submit button or save Draft (to return to the

assignment

#### Second way:

#### Upload File:

The assignment submitted by writing the solution on an external file and saving it on the computer,

then adding it through:

<u>Upload Files</u>		
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Attach Files	Browse Local Files	Browse Cloud Service
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#### 1. Click on the *Browse Local Files* icon.

Organize 🔻 New folder				►
<ul> <li>✓ Quick access</li> <li>✓ Desktop</li> <li>✓ Downloads</li> <li>☑ Documents</li> <li>✓ Pictures</li> <li>✓ IMG</li> </ul>	* * * *	active_usage.342 827.Production (1)	Weekó	W week7

2. Select the file from your computer and add it.

When finished, make sure to click <b>Submit</b> . Optionally, click <b>Save as Draft</b> to save changes and continue working later, c	or click <b>Cancel</b> to quit without saving changes
	Cancel Save Draft Submit

3. Click the *submit button* or *save draft* (to return to the assignment before submitting it).